



# 2013 SALE ENTRY & VOLUNTEER FORM

Wednesday, October 23, 2013 – Saturday, October 26, 2013  
The Guild House, 4617 Montrose Blvd, Suite C213, Houston, Texas

**Vendor or Volunteer Contact Information** (Important: complete all fields)

First Name	Middle Initial	Last Name		
Address		City	State	ZIP
Email Address		Telephone		Telephone (alternate)

Indicate below whether you have items to sell and whether you wish to volunteer to work at the sale. **Check all that apply:**

I have items to sell: I am enclosing my **\$30.00** entry fee     
  I have no items to sell, but I would like to volunteer  
 I will work 3 or more hours (Reduces the CHH commission on items sold from 35% to 20%)  
 I cannot work the minimum 3 hours (CHH commission on items sold 35%)

**Work Assignments – Shift space is limited; please designate a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> choice.**

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td colspan="2" style="background-color: #e0ffe0;"><b>Monday Morning 9:00 am – 12:00 pm</b></td></tr> <tr><td style="width: 50%;"></td><td>Check-In Hand Inventory Clerk</td></tr> <tr><td></td><td>Check-In Clerk with Laptop</td></tr> <tr><td colspan="2" style="background-color: #e0ffe0;"><b>Monday Afternoon 12:00 pm – 3:00 pm</b></td></tr> <tr><td></td><td>Check-In Hand Inventory Clerk</td></tr> <tr><td></td><td>Check-In Clerk with Laptop</td></tr> <tr><td colspan="2" style="background-color: #e0ffe0;"><b>Wednesday Morning 10:00 am – 1:30 pm</b></td></tr> <tr><td></td><td>Cashier</td></tr> <tr><td></td><td>Cashier Helper / Sacker</td></tr> <tr><td></td><td>Sale Floor Clerk</td></tr> <tr><td colspan="2" style="background-color: #e0ffe0;"><b>Wednesday Afternoon 1:30 pm – 5:00 pm</b></td></tr> <tr><td></td><td>Cashier</td></tr> <tr><td></td><td>Cashier Helper / Sacker</td></tr> <tr><td></td><td>Sale Floor Clerk</td></tr> <tr><td colspan="2" style="background-color: #e0ffe0;"><b>Thursday Morning 10:00 am – 1:00 pm</b></td></tr> <tr><td></td><td>Cashier</td></tr> <tr><td></td><td>Cashier Helper / Sacker</td></tr> <tr><td></td><td>Sale Floor Clerk</td></tr> <tr><td colspan="2" style="background-color: #e0ffe0;"><b>Thursday Afternoon 1:00 pm – 4:30 pm</b></td></tr> <tr><td></td><td>Cashier</td></tr> <tr><td></td><td>Cashier Helper / Sacker</td></tr> <tr><td></td><td>Sale Floor Clerk</td></tr> </table>	<b>Monday Morning 9:00 am – 12:00 pm</b>			Check-In Hand Inventory Clerk		Check-In Clerk with Laptop	<b>Monday Afternoon 12:00 pm – 3:00 pm</b>			Check-In Hand Inventory Clerk		Check-In Clerk with Laptop	<b>Wednesday Morning 10:00 am – 1:30 pm</b>			Cashier		Cashier Helper / Sacker		Sale Floor Clerk	<b>Wednesday Afternoon 1:30 pm – 5:00 pm</b>			Cashier		Cashier Helper / Sacker		Sale Floor Clerk	<b>Thursday Morning 10:00 am – 1:00 pm</b>			Cashier		Cashier Helper / Sacker		Sale Floor Clerk	<b>Thursday Afternoon 1:00 pm – 4:30 pm</b>			Cashier		Cashier Helper / Sacker		Sale Floor Clerk	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td colspan="2" style="background-color: #e0ffe0;"><b>Thursday Evening 4:30 pm – 8:00 pm</b></td></tr> <tr><td style="width: 50%;"></td><td>Cashier</td></tr> <tr><td></td><td>Cashier Helper / Sacker</td></tr> <tr><td></td><td>Sale Floor Clerk</td></tr> <tr><td colspan="2" style="background-color: #e0ffe0;"><b>Friday Morning 10:00 am – 1:30 pm</b></td></tr> <tr><td></td><td>Cashier</td></tr> <tr><td></td><td>Cashier Helper / Sacker</td></tr> <tr><td></td><td>Sale Floor Clerk</td></tr> <tr><td colspan="2" style="background-color: #e0ffe0;"><b>Friday Afternoon 1:30 pm – 5:00 pm</b></td></tr> <tr><td></td><td>Cashier</td></tr> <tr><td></td><td>Cashier Helper / Sacker</td></tr> <tr><td></td><td>Sale Floor Clerk</td></tr> <tr><td colspan="2" style="background-color: #e0ffe0;"><b>Saturday Morning 10:00 am – 1:30 pm</b></td></tr> <tr><td></td><td>Cashier</td></tr> <tr><td></td><td>Cashier Helper / Sacker</td></tr> <tr><td></td><td>Sale Floor Clerk</td></tr> <tr><td colspan="2" style="background-color: #e0ffe0;"><b>Saturday Afternoon 1:30 pm – 5:00 pm</b></td></tr> <tr><td></td><td>Cashier</td></tr> <tr><td></td><td>Cashier Helper / Sacker</td></tr> <tr><td></td><td>Sale Floor Clerk</td></tr> <tr><td colspan="2" style="background-color: #e0ffe0;"><b>Saturday Evening 4:30 pm – 7:00 pm</b></td></tr> <tr><td></td><td>Take-down</td></tr> </table>	<b>Thursday Evening 4:30 pm – 8:00 pm</b>			Cashier		Cashier Helper / Sacker		Sale Floor Clerk	<b>Friday Morning 10:00 am – 1:30 pm</b>			Cashier		Cashier Helper / Sacker		Sale Floor Clerk	<b>Friday Afternoon 1:30 pm – 5:00 pm</b>			Cashier		Cashier Helper / Sacker		Sale Floor Clerk	<b>Saturday Morning 10:00 am – 1:30 pm</b>			Cashier		Cashier Helper / Sacker		Sale Floor Clerk	<b>Saturday Afternoon 1:30 pm – 5:00 pm</b>			Cashier		Cashier Helper / Sacker		Sale Floor Clerk	<b>Saturday Evening 4:30 pm – 7:00 pm</b>			Take-down
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**Craft Demonstration (e.g. weaving, spinning, felting)**

Specify day(s) and time(s) you would like to demonstrate.

**WAIVER** I hereby absolve Contemporary Handweavers of Houston (CHH) and all committee members from all responsibility for loss or damage from any cause whatsoever which may occur to the items I have brought for display or sale, before, during or after the sale dates. I agree to be fully responsible to the buyers of items which I have produced and agree to fully indemnify and hold harmless CHH from any claims with respect to such items.

Member Signature <b>X</b>	Date
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