

**Contemporary Handweavers of Houston
Board Meeting
January 21, 2017**

The board members of the Contemporary Handweavers of Houston (CHH) held a meeting on January 21, 2017, at 1 p.m. at the CHH Guild House, 2327 Commerce Street, Houston 77002. President Susan Antrican called the meeting to order at 1:00 p.m. Those members attending included **Caryn Vukelich, Pat Lewis, D'Anne Craft, Fern Handler, Barbara Esterholm, Marian Chin, Tracy Kaestner, Pat Powell, Mary Welch, Susan Antrican, Diane Ferguson and Blaine Davis**. The following reports and business were discussed.

Secretary

The secretary's minutes from the August board meeting were accepted and approved.

Treasurer

Blaine Davis, Treasurer, reviewed the treasurer's report. Current total assets equal approximately \$64,000. He reviewed the current profit and loss statement and explained that he will need to move \$10,000 into the checking account from savings this year to cover rent. The monthly rent commitment is \$2,500. He reviewed the Profit & Loss Statement and Balance Sheet and expressed concern about depleting savings.

Board members brainstormed on ways to raise funds for operating expenses which included application for a grant with discussion on finding an experienced grant writer either within our membership or through hiring an outside resource.

February is the beginning of the last year on the current lease. Discussion on new lease options included the possibility of an improved location.

The treasurer's report was accepted and approved.

Programs

Caryn Vukelich, Program Chair, announced that Donna Durbin, Fiber Artist, is scheduled for the March Program.

Sale

Pat Lewis, 2016 Sale Co-Chair, reported that profit from the 2016 Sale was \$3,337.42 stating that the number of member participants has been decreasing each year. Pat and Diane Ferguson will not be chairing this event for 2017. Discussion on possible alternative initiatives included "pop-up" events, partnering with other artisans and craft sales.

Workshops

Fern Handler, Workshop Chair, reported that the Joan Baxter workshop was a success with 14 participants, netting a profit of \$1165.

There are 16 registered for the upcoming Sarah Jackson workshop scheduled for mid-February.

Plans for a field trip day to Ranch Inca Alpacas are in the works for this spring along with ideas for other future workshops that include contacting Jennifer Moore, Elizabeth Buckley, Tom Knisely. Fern will also be contacting nearby guilds to see who they have scheduled or plan to schedule in an effort to coordinate expenses.

Guild House

Tracy Kaestner, Guild House Director, reminded all that the calendar on the website is current.

Guild House Gallery

Pat Powell, Gallery Chair, reported that gallery sales are slow.

Susan Antrican, President

A nominating committee is needed for next year's board. She is looking for two volunteers from the board and two from the general membership. D'Anne Craft volunteered to serve on the committee.

CHT Guild Basket – The board voted to assemble a basket from the Guild for the CHT Conference – A “Beginner's Basket” will be the theme.

Website

Diane Ferguson, Webweaver, announced that according to our web consultant, the website is salvageable. She asked Tracy Kaestner if she would contact the web developer she uses for the Lone Star Loom Room and ask if he would be willing to fix the guild site. Diane suggested taking historical data off of the site since members are not using the website to access that data. We would continue to store that data in paper files.

Next Board Meeting

April 15, 2017

Respectfully submitted,

Marian Chin

Action Items:

Susan Antrican will submit a request for a Grant Writer in the next newsletter

Tracy Kaestner to contact web developer