

## Contemporary Handweavers of Houston

Board meeting minutes: 01/19/2019

Location: CHH 2327 Commerce #106

Houston TX 77002

Members present: Barbara Esterholm, Tracy Kaestner, Blaine Davis, Ann Stevens, Pat Powell, Carol Moseley, D'Anne Craft, Dee Dee Woodbury, Fern Handler, Annette Lancaster, Dinakar Iyer

Items/issues discussed:

Board meeting minutes of 09/15/2018 approved and passed.

1. Blaine Davis presented the budget/balance sheet (dated as of Jan 18, 2019).

Highlights include:

Sales tax incurred in 2018 paid fully. Insurance paid in Nov 2018.

The Spencer Fund has \$1163.00, \$163 of that is earmarked for books for the library. Dee Dee Woodbury, the librarian, did not feel that she needed to spend the money right away. Blaine will look for a better rate of return or a longer CD when it is up for renewal.

Blaine can buy postal stamps using the Administrative Expense budget.

The treasurer's report was discussed and approved by all the members.

2. Barbara Esterholm: \$125.00 donated in March 2018 to the HGA towards the CHH sponsored small expressions award. A motion was passed and accepted by the members to maintain the donation level to HGA for the above award at \$125.00. CHH website should mention about the sponsorship award supported by the guild. A time line and names of awardees presented with this award (records maintained by DeeDee) is filed with the minutes for reference.  
Molly Cohen will chair and find a venue for the guilds 70<sup>th</sup> anniversary celebrations. As part of the celebrations, a show will be presented highlighting the work by guild members. The criteria for the show is that it is judged for prizes, not juried for entry and limited to active guild members. The opening reception and the show will be in lieu of a regular meeting if possible.  
Board by-laws finalized and sent to executive and regular board members for approval. It will be published in the news-letter twice and will be presented to the CHH members in March for voting. April meeting as scheduled.  
Susan Antrican has agreed to be part of the nominating committee, and Jan Day has volunteered to be secretary. Still looking for the Program chair.
3. D'Anne Craft: CHH currently has 144 members who have paid their annual fees and about 42 people's membership is inactive. A list of 42 names is filed with the minutes for reference. Database needs to show only the names of active members.  
An email notification will be sent to all the study group coordinators to make sure that all the participants in the study group (s) have paid their CHH membership dues.

4. Carol Moseley: Sale forms updated and uploaded on the website. Fliers about the sale will be posted at various sites. Bound books made with commercial papers cannot be a sale item and this should be emphasized to members. CHH sale rules needs to be updated as suggested by Pat- see attachment with the meeting minutes filed.
5. Pat Powell: Pop up sale was good. Final sale figure was \$1262.70 and the guild profit was \$381.21. The members should be made aware of pop up sale. All the items in the gallery sale can be included for pop up sale. It will be helpful to have a list of members interested in volunteering in various guild activities for direct email notifications towards services.
6. Tracy Kaestner: Have reeds (8, 10 and 12 dents/inch) for all the guild looms. One Cricket rigid heddle loom to be replaced with a new one. Office door should be shut (not locked) at the end of closing time. Tracy will research (the website set up for pricing) the feasibility if the guild could offer a discounted pricing for members taking classes and workshops. CHH will take part in Karastan 90<sup>th</sup> anniversary celebrations to be held on 28<sup>th</sup> Feb 2019.
7. DeeDee Woodbury: The CHH library currently holds 1205 books, magazines, DVD's and swatch books. 35 books were added (many donated) to the library in 2018. The library committee consists of DeeDee Woodbury, Ann Stephens, Connie Elliott and Rebecca Kreps. They will work on various library related tasks on the last Thursday of each month. A new hard copy of library listing (lost in Harvey water) will be created by DeeDee.
8. Fern Handler: Workshop by Daniel Graver (Ikat) will be held in Feb-March 2019 with 10 people participating. Workshop by Nancy Crampton or Karen Donde for September 2019 is being worked out. Anastasia Azure's workshop in Jan 2020 is listed and the contract needs to be signed.

Next members meeting to be held on March 16<sup>th</sup>.

Minutes recorded by Dinakar Iyer.