

Contemporary Handweavers of Houston

Board meeting minutes: 03/16/2019

Location: CHH 2327 Commerce #106

Houston TX 77002

Members present: Barbara Esterholm, Tracy Kaestner, Blaine Davis,
Pat Powell, D'Anne Craft, Dee Dee Woodbury,
Fern Handler, Diane Ferguson. Dinakar Iyer

Items/issues discussed:

Board meeting minutes of 01/19/2019 approved and passed.

1. Blaine Davis presented the budget/balance sheet (dated as of March 15, 2019).

Highlights include:

The large amount in the checking account was due to good attendance at classes and the previously mentioned \$10,000 transfer from the brokerage accounts.

The Spencer Fund CD has been renewed at 1.4% for 29 months.

Mary Brown's donation of \$150.00 to CHH will be matched with an equal amount by Exxon Mobil by June 2019.

Barbara will request in the newsletter for someone to volunteer as an apprentice treasurer under Blaine.

The treasurer's report was discussed and approved by all the members.

2. Barbara Esterholm: \$125.00 donated in March 2018 to the HGA towards the CHH sponsored small expressions award. HGA has acknowledged receiving the donation.
3. Revised board by-laws of CHH were accepted by the members during the regular meeting. 33 members voted "yes" for the acceptance of the bylaws and "none" opposed. Tracy Kaestner passed the motion to accept the bylaws and it was seconded by Fern Handler.
4. Susan Antrican will be leading the nomination committee. Jan Day has agreed to be the next Secretary. The programs of the guild will be organized by Connie Elliot and Lisa Rose. Pat Powell will continue as the Vice-President only if the guild ASAP comes up with the list of members who would like to volunteer for various guild activities. Tracy requested an e-mail be sent to all board members asking if they would like to continue in their positions. Next year the Nominating Committee chair (Susan Antrican) will send an e-mail to all board members, in addition to verbally asking them to send her an e-mail if they do not want to continue in their positions
5. Barbara Esterholm has appointed Tracy Kaestner, Marion Carlson and Mary Welch as part of the Life member committee to evaluate the life member nominations put forth by members.

6. Workshops: Daniel Garver's Ikat workshop was appreciated by all the participants (total 10).
Nancy Crompton (Rosepath using rags) to be held in Nov (16th-18th). Details including cost being worked out.
Anastasia Azure to conduct workshop on Structured double cloth with wire in Jan 2020. During workshop's, it is imperative to provide lunch for the teacher by the participants of the workshop and a potluck is acceptable if all the participants desire so (the workshop organizer need to plan it out).
Workshop cancellation policy due to inclement weather conditions needs to be mentioned in the guild bylaws/workshop policies –seek Laura's help.
7. Guild house: Donna Sanders is chairing the making of inkle loom key fobs for the CHT conference. Susan Antrican is chairing the fiber fest.
Tracy will buy a light box (\$\$ to be used from equipment expense account) for photography.
The program part during the May meeting will include different stations teaching: "finishing tips after weaving", "photography using light box" etc.
Ginny Eckley's dye and print class on 24/25th August
Molly Koehn's Eco printing (May 4th) and book binding class (July13/14th).
Laura Viada's class as scheduled.
Harrisville loom and a rigid heddle loom sold. Unused 2nd sectional beams for 2 of the guild looms can be sold.
CHH 70th anniversary show will be held in 2020 (March-May). Barbara, Tracy and DeeDee will give parameters to Molly Koehn (show chair) about the program and will ask Molly to present the details about show during the June board meeting. The details will include the location and space, the dates, number of items for display, the judge etc. Mary Ruth Smith (textile curator at MFA) is a likely candidate for judging.
Karastan demonstration donation yet to come. Number of hours spent at this program needs to be noted down in the volunteer book.
Tracy will write a brief note requesting for help from members who have experience in grant writing.
No sale in the gallery recently.
There was also a discussion on if a new rug for the library should be obtained. At this time it was felt that one is not needed.
8. DeeDee will prepare a survey questionnaire about the guild functioning and pass it on to the members to answer. The answers hopefully will help the guild in restructuring and improve where required.
9. Diane will post the job descriptions of the board members on google doc and the members can edit if needed.

Hand over meeting to be held on June 15th 2019 at 1.00 PM and the next board meeting on August 3rd at 10.00 AM

Minutes recorded by Dinakar Iyer.